

REQUEST FORM FOR UPDATING OF STUDENT'S OFFICIAL ADDRESS

Name of School : _____ (School Code : _____)

(This form may take you 10 mins to complete. You will need the NRIC of the parent/guardian to fill in the form.)

PART I : TO BE COMPLETED BY PARENT/GUARDIAN

Name of Student :

Ident-No : _____ Level : _____ Class : _____

Student's Official Address : _____ SINGAPORE _____

Reason for the change: Moved
(Please tick one box) Change of Guardian Type to (Father / Mother / (Brother/ Sister/ Relative) / Others)*
 Other reasons (please specify): _____

*Please delete accordingly

Parent/Guardian's S'pore NRIC Address (If differs from Student's Official Address): _____ SINGAPORE _____

Reason for the difference in Address: _____

Student is currently residing with: Father
(Please tick one box) Mother
 Brother/ Sister/ Relative
 Others: _____
(please specify Name and S'pore NRIC No if not Father/Mother)

I certify that the information provided in this form is true to my knowledge and belief

Name and NRIC No. of Parent/Guardian: _____

Contact Number of Parent/Guardian : _____

Signature of Parent/Guardian and Date : _____

PART II : TO BE COMPLETED BY DATA ADMINISTRATION CENTRE, MOE

Received by : _____

Date Received : _____