

From The Principal
EAST COAST PRIMARY SCHOOL
 8 Chai Chee Lane
 Singapore 469031
 Tel No. : 62447652 Fax No.: 64490429



INFORMING SCHOOL OF CHILD'S / WARD'S TRAVEL PLANS

Name of Child / Ward : _____

Class : _____

This is to inform the school that my child / ward will be traveling to the following country / countries during the School holiday. The details are listed below:

Country of Intended Travel	Period of Stay	
	From	To

Important Notes:

1. Where possible, please also provide details of country and date of transit if your child / ward will be stopping over at any other country while travelling.
2. If your child / ward will not be traveling, please return the form with a NIL return.

Name of Parent / Guardian: _____

Signature : _____

Date : _____

